

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL  
ON WEDNESDAY 25<sup>th</sup> MAY 2016 AT 7.30pm.

PRESENT: Cllrs Habberfield, Bradshaw, Herbert, Pix, DC Sue Steele and the Clerk.

1. APOLOGIES FOR ABSENCE. Cllr Morris.
2. ELECTION OF CHAIRMAN. Cllr Habberfield was elected Chairman. Proposed by Cllr Bradshaw, seconded by Cllr Pix. Cllr Habberfield to sign the Declaration of Acceptance of Office and to be witnessed by the Clerk.
3. ELECTION OF VICE-CHAIRMAN AND FINANCIAL OFFICER. Cllr Herbert was elected Vice-Chairman. Proposed by Cllr Habberfield and seconded by Cllr Pix. Cllr Bradshaw was elected Financial Officer. Proposed by Cllr Habberfield and seconded by Cllr Pix. All Councillors to sign the Declarations of Acceptance forms.
4. THE MINUTES OF THE LAST APCM HELD ON Wednesday 13<sup>th</sup> May 2015 were read and signed as a correct record.
5. STANDING ORDERS. Standing Orders and regular items for the agenda to remain the same.
6. CLERKS FEES. The Clerk was now paid the National Living Wage of £94.00 every other month

Meeting closed at 7.35pm.

Signed.....

Date.....

**MINUTES OF THE ISLE ABBOTTS PARISH COUNCIL MEETING HELD ON WEDNESDAY  
25TH MAY 2016 AT 7.45PM IN THE VILLAGE HALL**

**PRESENT:** Cllrs Habberfield, Bradshaw, Herbert, Morris, Pix, DC Sue Steele and the Clerk..

1. **APOLOGIES FOR ABSENCE:** None.
2. **There were no DECLARATIONS OF INTEREST.**
3. The MINUTES of the last meeting held on Wednesday 2<sup>nd</sup> March 2016 and the Extraordinary meeting held on Friday 1<sup>st</sup> April 2016 were read and approved.
4. **MATTERS ARISING:** a) Bus Shelter – Cllr Bradshaw was still waiting to see Rob Gilbert. b) Lining and repositioning of sign at Two Bridges – No dates for the work to be carried out had been received as yet. c) Directional signpost at Roundoak – The Clerk had further communicated with County Roads. SCC now operates an ‘adopt’ a finger post system because of limited resources. They suggest that Town and Parish Councils take ownership of the repair and maintenance of the finger posts and take responsibility for appointing contractors who need to be trained and abide to certain standards etc. Councillors felt that this was onerous on the Parish and suggested that the Clerk, in this instance, see Paul Matravers with a view to spot welding the directional boards. d) Lombardy Poplar trees at Cox’s Pit – Cllr Habberfield updated Councillors on the present situation whereby the Clerk had informed Hi-Line, the contractors for Western Power, that the Parish Council were not in a financial position to share the costs of felling the trees. It now appears that a stalemate situation has been reached. DC Sue Steele reminded the Council that the trees were occupying land owned by County Highways and suggested the Clerk contact them. e) Health and Wellbeing application on behalf of Playgroup – No advice or decision had been received from CC LeHardy. f) Review of Conservation Area – The Clerk had spoken with the Development Department at SSDC and unless the Parish had uncovered any material change; ie rare species or items of archaeological interest since the last assessment in 1991, it would be extremely difficult to review the Conservation boundaries.
5. **PUBLIC QUESTION TIME:** None.
6. **ROADS AND FOOTPATHS:** It was suggested that Jeff Mills cut the roadside verges which have become overgrown and causing visibility hazards. Cllr Habberfield to contact Jeff Mills. Footpaths – Cllr Habberfield wished to record his thanks to David Sutcliffe for undertaking his yearly task of mowing the public footpath across Town Field.
7. **FLOODING:** Cllr Herbert had nothing to report.
8. **FINANCE:** Cllr Bradshaw produced the 2015/6 accounts which were approved by the Council. The Annual Governance Statement was approved by the Council and duly signed by the Chairman and the Clerk. The financial statement up to the 25/05/16 was produced. Current account £797.66. Deposit account £3,703.89. Total £4,501.55. Payments approved D.Bradshaw £11.00: Village Hall £50.00: Transfer to Deposit account £810.00: Clerks fees £75.20: HMRC(PAYE) £18.80.
9. **CORRESPONDENCE:** Notification of Temporary Road Closure, Isle Abbots Road, Isle Abbots. Funding for Parish Council Websites – Cllr Bradshaw, having read the details felt that it would not benefit us. Cllr Morris had agreed to continue as the Parish Council’s Representative on the Village Hall Management Committee.
10. **ITEMS FOR NEXT AGENDA:** a) Bus Shelter. b) Poplar Trees. c) Signpost at Roundoak. d) Repositioning of Parish Notice Board.
11. **DATE OF NEXT MEETING;** Wednesday 6<sup>th</sup> July 2016 at 7.30pm.  
There being no other business the meeting closed at 8.26pm.

Signed.....

Date.....