

# ISLE ABBOTTS VILLAGE HALL COMMITTEE MEETING

Wednesday 18 November 2015 at the Village Hall

**Present:** Jo Pavey-Morris, Maureen Boyman, Steve Morris, David Sutcliffe, Emily Watts and Tim Westworth

**1. Apologies** Mandy Hughes

**2. Minutes of Committee Meeting 13 August 2015** Read and approved

**3. Matters arising from minutes of meeting 13 August 2015**

**a) Property & furniture checks/chairs**

**\* Outside lights etc**

New sensory light in the porch has been installed and is excellent. The electrician is to be asked to adjust the corner sensory light so that it comes on sooner when leaving the back of the kitchen. The water heater in the disabled toilet is not repairable and a new one will be installed soon at a cost of £120 + VAT. PAT testing failed one coffee machine and it is not cost effective to repair. We still have one workable coffee machine which we feel is adequate. Some of the marquee electrics failed and they are to be replaced using the Marquee Fund. Jo will action this. PAT testing and new porch light cost £144.

**\* Repairs to outside walls/damp course**

Jo has received quotes from J Bowerman £2700 and S Howlett £2425. The quote for £1640 from KB Construction still stands but this was received before further deterioration of the wall and does not involve the use of traditional materials. Jo will ask KB Construction to view the work again and ask for the quote to use lime mortar.

**\* Slide – ROSPA report**

Roger Boyman has removed the name plate and rubbed down any resulting rough edges.

**\* Shed**

Adam Pavey to be asked to look at leaks in the shed.

**\* Guards for heaters x 2**

These have been installed by Steve Morris and the Playgroup is very appreciative. They cost £270.50.

**b) Renewals**

PPL/PRS license will be renewed. The electricity is due for renewal and Jo negotiated a fixed rate last year for 1 year and it was agreed that because electric is only going to go up that it would be better to negotiate a 3 year deal. 3 brokers will be approached.

**c) Questionnaire to Village**

Jo will update the last Village questionnaire 2011 and send a draft to the Committee. We plan to send the questionnaire to all residents in January.

#### **d) Wellbeing Fund**

Jo read several emails she has received over the past year from Councillor Le Hardy to end the apparent confusion about this grant. The grant was applied for in the name of the Village Hall to be used for the Wellbeing of the whole of the community. The meeting agreed that the cost of the heater guards would be met from this fund as they were necessary for the Playgroup and were an unforeseen expense for them and also benefitted everyone who used the Hall. We decided to wait for the results of the questionnaire before determining how to spend the remainder (£229.50) of the grant.

#### **e) Hire agreement – responsibility of Committee re. CBR/DBS**

Christine has confirmed that all official checks have been completed for Playgroup employees and helpers.

Hire charges for 2016 were discussed. A vote was taken and it was unanimously agreed that no increase was needed this year.

#### **4. Playgroup report**

Tim Westworth as the Playgroup's new rep on the Committee reported Christine's thanks for the heater guards. He reiterated the problem of the shed leaking and was assured that it had on several occasions been looked at and indeed re-felted. It will be looked at again. He reported a leak from the ceiling in the first toilet. Wil Vickery will be contacted to look into this.

Steve Morris as the Parish Council rep on the Committee said he would continue to press the Council for support for the Playgroup.

Environmental Health gave us an excellent report saying the only thing to be done was to redo the sealant around the sink area in the kitchen

#### **5. Bookings Report**

Maureen reported the following bookings -

13, 20 Oct Playgroup meeting & AGM

5 Dec Villagers' Quiz and provisionally the last Saturday in Jan, Feb, Mar & April 2016

12 Dec Playgroup Xmas event

#### **6. Social Committee Report**

Maureen reported that the Harvest lunch was a success and £196.34 was the profit. Jo asked for the Committee's thanks to be passed to the Social Committee for their hard work.

The Social Committee is meeting on 1 December to plan the events for 2016.

Jo has received a receipt from Macmillan for the donation £145.00 received from the proceeds of the October Coffee & Chat.

David Sutcliffe as the Singing rep on the Committee said he would like to give a report on the Singing Group at each meeting and this was welcomed.

## 7. Treasurer's Report

Jo handed out copies of the accounts.

The main accounts stand as follows –

General Account	£4762.96
Trust Reserve Account	£5407.13
Marquee Account	£3646.76
Repair Account	£ 844.00
Wellbeing/Grant Account	£ 500.00
Petty Cash	£ 36.12

## 8. Secretary's Report

Maureen reported that all the Trustees have now signed the annual declaration form.

A planning application has been received from Cuffs Orchard for a new garage. The siting of the garage has no impact on the Village Hall.

Proposed dates for 2016's meetings are Wednesday 3 Feb, Tuesday 3 May to approve accounts, Wednesday 11 May AGM, Wednesday 17 August and Wednesday 16 November.

## 9. Items for next agenda

None other than those arising from these minutes

## 10. Date of next meeting

**Wednesday 3 February 2016** 7.30pm at the Village Hall

The meeting closed at 9.25pm.

Chairperson's Signature \_\_\_\_\_ Date \_\_\_\_\_