

# COMMITTEE MEETING

Wednesday 16th May 2018 at the Village Hall

Following the AGM

**Present** Susan Vickery, David Sutcliffe, Janet Smith, Emily Watts, Carolyn Furniss, Tony Habberfield, Susan Robson.

1. **Apologies** Mandy Hughes, Tim Westworth
2. Susan Vickery as acting Chairperson requested a candidate for Chairperson, as no candidate came forward DS proposed we continued to rotate the Chair and reassess the situation at a later date.

**Secretary** Janet Smith proposed by Susan Vickery, seconded by Susan Robson.

**Booking Secretary** Emily Watts proposed by Janet Smith seconded by Carolyn Furniss.

**Treasurer** David Sutcliffe proposed by Susan Vickery and seconded by Emily Watts.

JS read minutes from meeting of 7th February 2018 which were approved and signed by CF.

## Matters arising

The ROSPA inspection being imminent DS suggested that a pre inspection of the slide would be a good idea. It was agreed that DS, Roger Boyman and Mervyn Vickery would assess the condition. It was also discussed how much use, and how viable the slide was TH pointed out that the slide was initially funded by the Parish Council so if it was deemed unsafe the Parish Council would have to be involved.

DS brought up the clearing work regarding the property opposite the Village Hall and expressed interest to whether any extra parking could be available on occasion.

## Hall Cleaning Rota

It was suggested that JS reminded people, when applicable, on the cleaning rota as it did tend to get overlooked.

June Susan Vickery                      July Carolyn Furniss                      August Emily Watts  
September Janet Smith                      October Susan Robson                      November David Sutcliffe  
December Tony Habberfield                      January Tim Westworth                      February Mandy Hughes

it was agreed that a bi annual "spring clean" to be put in place and a floor wood cleaner to be purchased EW.

**The Treasurer's Report**                      DS distributed copies of activity of the general account during the last 3 months. DS also confirmed that the Village Hall insurance is now with Allied Westminster Insurance Service.

**Marquee**                      Cleaning and painting: painting of poles MV and DS. JP has purchased 4 new panels GC to organise ropes and pegs as required. It was agreed that it would be onsite at CF and further cleaning will take place on site on Tuesday 29th June.

The tent poles damaged by wind after the Santa Express. TH confirmed they were beyond repair and had had replacements made at a cost of £85 to be spilt between the Village Hall and PCC (£42.50). TH recommended that this year the tents should be dismantled immediately after the event.

DS asked for retrospective agreement for the purchase of flowers for the Committee members standing down. This was unanimously approved.

**Date of next meeting** Date of next meeting was amended to **August 22nd** as some Committee members away on 15th August.

The meeting closed at 9.10pm.

**Chairperson's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_