

Minutes of Isle Abbots Village Hall Committee Meeting

Wednesday 6th November 2024

Held in the Village Hall at 7.30pm

Present:	Susan Vickery (Chair), Susan Robson (Booking Secretary), Julia Bull (Interim Treasurer) Fiona Hillman (Secretary), Andy Hillman (Parish Council Representative), Sara Bannister, Boo Grieve, Gaynor Watts, Emily Colenso.
Apologies:	Helen Toon
Minutes of Previous Committee Meeting:	
Minutes of the last meeting (14th August 2024) were agreed and signed by SV. AH to upload onto village website.	
Matters Arising:	
1. Windows - As previously, SV had researched reglazing of the front VH windowpanes. To replace the top cracked pain and change bottom pains from obscured glass to clear (it was agreed this change would not present a privacy or security issue) would be a total cost of £350. Committee agreed this was acceptable and SV had since instructed John Ashwell (recommended by TopLine) to proceed. However, SV still waiting to hear from him and will follow up regarding this also the subsequent painting of the window frames.	SV
2. Hedge – Rear lefthand side of village hall garden hedge has been cut by Geoff, but he was unable to access the other side due to the digger in-situ. FH will update Tony Habberfield and await invoice for Geoff’s work.	FH
3. Smoke Alarm – device still bleeping despite replacing a new battery. AH offered to purchase and install a new device.	AH
4. AGM Declarations of Trustees – it was agreed this be delayed until next year’s AGM given Treasurer situation has yet to be determined, and a replacement/permanent Treasurer agreed.	
Chairman’s Report:	
SV confirmed that in the absence of Treasurer Jenny Byrom, the day to day running of treasurer duties will be monitored and maintained by Julia Bull as Interim Treasurer until further notice. This was agreed.	
Treasurer’s Report:	
JB circulated the quarterly statement of accounts (15th August – 5th November) based on the current balance (few transactions are pending), total income £388.55 and total outgoings £122.34 giving a balance of £10,587.45 across all accounts.	
Barclays mandate has been requested so that JB can become second signatory.	

<p>The solar panels are now generating income as we have been accepted as an electricity exporter. To date we have generated just over 1,000 KWHrs already and that should be worth approximately £120. The money has yet to be credited to our bank account and David Sutcliffe has offered to follow up in this regard.</p> <p>JB confirmed she would ensure a float of £100 be kept available for future events – a longstanding petty cash balance of £10.29 has been incorporated into this.</p>	DS
Booking Secretary's Report:	
<p>SR reported that hall bookings had been generally slow. Future dates currently booked are:</p> <ol style="list-style-type: none"> 1. Talk by Wessex Water organised by Parish Council 18th November. 2. Private booking 23rd November (K Stone). 3. Private booking 31st December (C Smith). <p>It was agreed not to charge Wessex Water for hire of the hall, but invoices to be raised for other private bookings in due course. Regarding the outstanding payment by Somerset Council for General Election Polling Day, JB will chase payment / send out further invoice.</p>	JB/SR JB
Social Committee Report:	
<p>SV gave the following update:</p> <p>Events held:</p> <ol style="list-style-type: none"> 1. Skittles and Supper night held on Friday 18th October was a success albeit numbers of just 30 people. <p>Forthcoming Scheduled Events:</p> <ol style="list-style-type: none"> 1. 13th December - Christmas pub night including proceeds of a raffle to a chosen charity (yet to be determined). Susan Robson offered to obtain the relevant temporary events licence. 2. 2nd February – Safari Lunch round the village. <p>Push for Raffle ticket sales and charity hamper donations ahead of December event.</p> <p>Suggestion of producing an Isle Abbotts Village Christmas card was discussed with the aim of delivery early December.</p> <p>As per last year and in his absence, Peter Watts was nominated to approach Greenshutters to ask if they would kindly donate a Christmas tree for the village hall.</p> <p>Plans for the following events are underway:</p> <ol style="list-style-type: none"> 1. January - Ideas for an event in January were discussed such as a 'games/cards' evening. 2. Skittles event – Isle Abbotts vs Isle Brewers. (Date TBC) 	EC PW
Parish Council Representative Report:	
<p>Further to the Wessex Internet presentation held on 10 June – AH advised he had reached out to them for a status update as it had all gone quiet since the presentation in June.</p>	

AH will follow up with Liz Lockley (Parish Council Chair) re the portrait of HRH King Charles – currently one in Jubilee Rooms, will there be a second for the village hall?	AH
<p>Secretary’s Report:</p> <p>FH suggested a ‘Thanks’ to David and Lesley Sutcliffe for past service. Gift of Smokery voucher agreed and FH to draft a letter.</p> <p>JB suggested at this point we also thank Mark Humphries for the loan of the Skittle Alley – JB will organise card and bottle of wine.</p> <p>Document files of previous meetings to be relocated to secure storage in the marquee container – FH to purchase some suitable plastic boxes with lids.</p>	<p>FH</p> <p>JB</p> <p>FH</p>
Renewals Due:	
<p>FH circulated a summary of annual renewals and highlighted as per agenda those with fall due before the next VHCM.</p> <p>PPL/PPR Music Licence – this is still a requirement. JB and FH to investigate and process renewal.</p> <p>PAT Testing – FH will reach out to electrician to conduct necessary annual testing and at the same time ask if the disabled assistance pull cord in the VH WC is able to be fixed.</p> <p>Electricity Contract – currently with Octopus and consensus was to remain with the existing provider.</p> <p>Buildings Insurance – pending renewal quote from existing provider but consensus was to remain with the existing provider.</p>	<p>JB / FH</p> <p>FH</p>
<p>Any Other Business:</p> <p>Solar Panel Project – a status update produced by David Sutcliffe was circulated. AH will also share with the Parish Council at their meeting on 13 November.</p> <p>Audio Visual Equipment Proposal circulated prior to the meeting was discussed and agreed far too expensive and exceeds village hall requirements but SV would contact them to ascertain specifics regarding the Hearing Loop Aid which was referred to in their survey report. It was agreed that all the VH likely need for events is a smart speaker for music and a microphone which would be useful for speaking at larger events and such could be shared with the Church.</p>	<p>AH</p> <p>SV</p>
<p>Dates of Next Meetings:</p> <p>Wednesday 12th February at 16.45 in the Village Hall.</p> <p>Annual General Meeting - Tuesday 13th May at 19.30 in the Village Hall</p> <p>Meeting closed at 21.00</p>	